Reference Guide

参考指南

HP Smart Tank
660-670 series

Printer features

- Control panel
- Ink tanks
- Output tray
- Paper tray
- Removable dust cover (some printer models)
- Scanner lid
- Ink access door
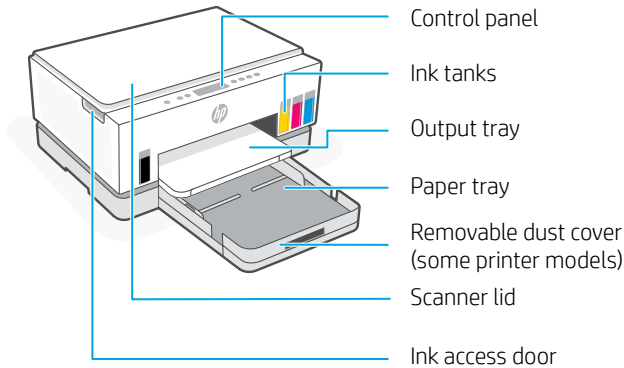
Control panel
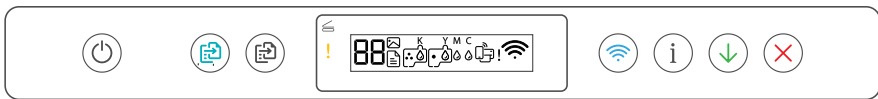
Buttons and lights

⏻	**Power** button/light
🖨	**Color Copy** button/light Press to start a color copy job.
🖨	**Black Copy** button/light Press to start a black-and-white copy job. **Note:** To increase number of copies, press the desired button multiple times or press and hold.
⎓	**Open Lid** light Open the scanner lid to copy or scan.
!	**Attention** light Indicates problems with paper, ink, or printheads.
🛜	**Wi-Fi** button/light Turn on or off Wi-Fi capability. Wi-Fi light shows the wireless status.
ⓘ	**Information** button/light Press to print a summary of printer settings and status.
↓	**Resume** button/light
✕	**Cancel** button

Display icons

! 📄
Media related issues, including out of paper.

E1/E2
Paper size mismatch.

E3
Carriage jam.

E4
Paper jam.

E7
Out of ink.

! 🛜
Wi-Fi is disconnected. Restart setup mode.

K Y M C
! 💧 💧 💧 💧
Ink related issues, including low on ink.

! 🖨🖨
Printheads related issues.

Note: Do not open the printhead cover unless instructed to do so.

For more information on lights and errors, visit **hp.com/support**

Printer hardware setup information

Follow instructions in the HP Smart software for easy setup. Visit 123.hp.com to install software.

Open ink bottles

The ink bottles included with the printer or sold by retailers could have a screw-cap or a flip-cap. Follow the instructions to open your ink bottles.
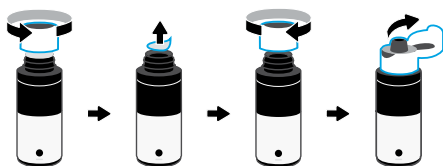
For ink bottles with screw-cap:

Twist open the cap.

For ink bottles with flip-cap:

Twist open the cap and remove the seal. Replace the cap. Flip open the top of the cap.

Fill the ink tanks

Refill the ink tanks when the printer is low on ink or out of ink.

1. Open the ink access door and tank covers.

2. Open the cap of the ink tank to be filled.

3. Place the opened bottle upside down on the tank so it clicks into place. Let the ink drain into the tank.

4. Close the bottle cap, tank cap, and tank covers. Repeat the above steps as needed to fill other tanks.

5. When tanks are filled, close the ink access door securely and wait for 10 seconds.

⚠ Make sure to close the ink access door so the printer can detect ink, before you install printheads.
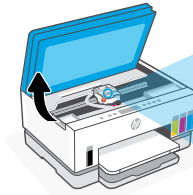
Note: If there is leftover ink, keep the bottle upright in a cool and dry place.
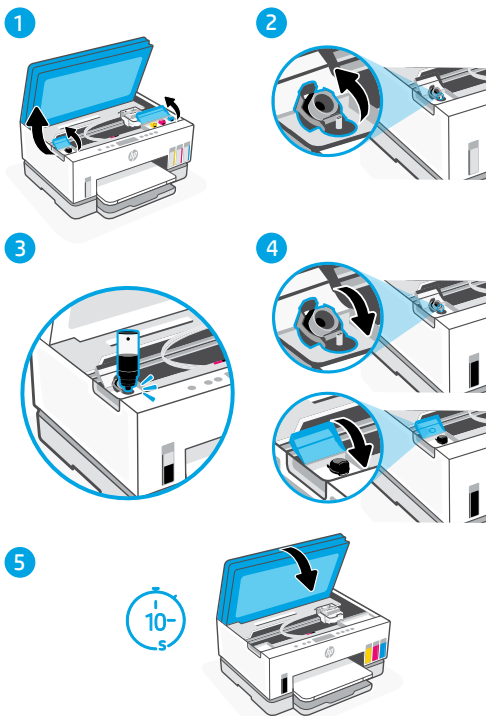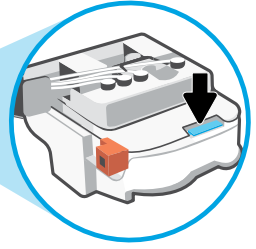
Install printheads

1. Lift the ink access door and wait for the carriage to move to center and stop.
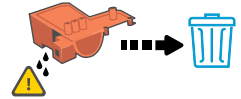
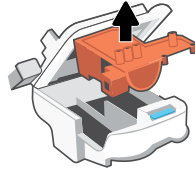2. Press the blue button to open the printhead cover.

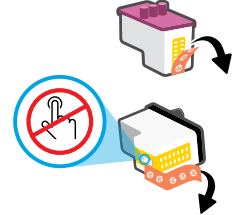3. Remove and discard the orange guard. Handle carefully to avoid ink stains.
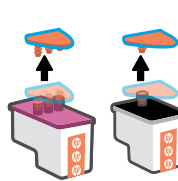
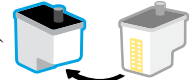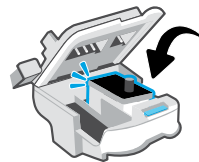4. Remove the orange cap and protective tape on both printheads.

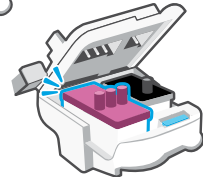   **Caution:** Do not touch the electric contacts or print nozzles under the tape.
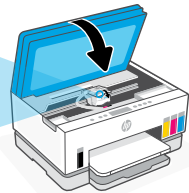
5. Insert the printheads and click into place.
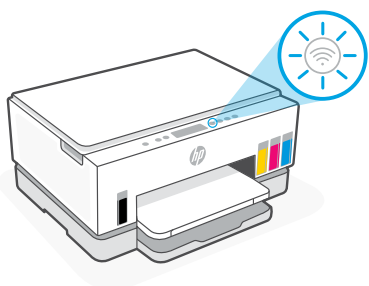
6. Close the printhead cover and the ink access door.

Help and tips for Wi-Fi and connectivity

If the software is unable to find your printer during setup, check the following conditions to resolve the issue.

| Potential Issue	Solution
Printer Wi-Fi setup mode timed out	If the Wi-Fi light is off, the printer might not be in Wi-Fi setup mode. Restart Wi-Fi setup mode: 1. If the control panel is not lit, press any button to wake the printer. 2. Press and hold ⓘ for 5 seconds until the control panel buttons light up. 3. Press and hold 🛜 and ⊗ for 5 seconds until the Wi-Fi light blinks blue. 4. Wait for one minute. Close and reopen HP Smart, and then try connecting again.
Computer or mobile device too far from printer	Move your computer or mobile device closer to the printer. Your device might be out of range of the printer's Wi-Fi signal.
Computer connected to a Virtual Private Network (VPN) or remote work network	Disconnect from a VPN before installing HP Smart software. You can't install apps from the Microsoft Store when connected to a VPN. Connect to the VPN again after finishing printer setup. Note: Consider your location and the security of the Wi-Fi network before disconnecting from a VPN.
Wi-Fi turned off on computer (computer connected by Ethernet)	If your computer is connected by Ethernet, turn on the computer's Wi-Fi while setting up the printer. Disconnect the Ethernet cable temporarily to complete setup over Wi-Fi.
Bluetooth and location services are turned off on your mobile device	If setting up with a mobile device, turn on Bluetooth and location services. This helps the software find your network and printer. Note: Your location is not being determined and no location information is being sent to HP as part of the setup process.

Move printer properly

To move the printer to a different location outside of your home or office after initial setup, follow these instructions to prevent ink leaks or printer damage.

1. Turn off the printer and remove the power cord.

2. Lift the ink access door. Press the grey button on the printhead cover to disconnect the ink tubes. Close the door.

3. Pack the printer in a box (if available). While moving the printer, keep the printer horizontal to prevent ink leakage.

4. After unpacking the printer, push down on the printhead cover to reconnect the ink tubes.

5. Connect the power cord and turn on the printer.
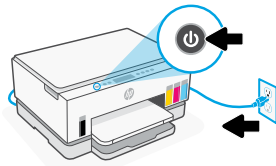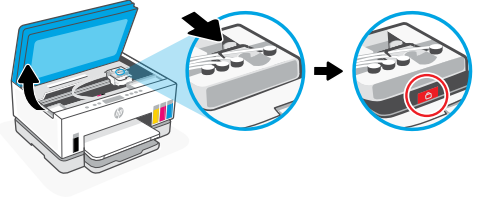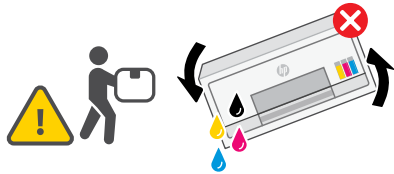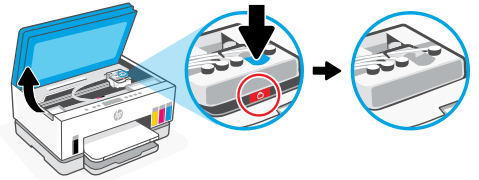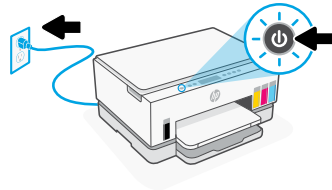
hp.com/support/transportsmarttank

Help and Support

For printer troubleshooting and videos, visit the HP support site. Enter your model name to find the printer.

hp.com/support

The information contained herein is subject to change without notice.

打印机功能

控制面板

墨槽

出纸盘

纸盘

可拆卸防尘罩（部分打印机型号）

扫描仪盖板

墨水检修盖
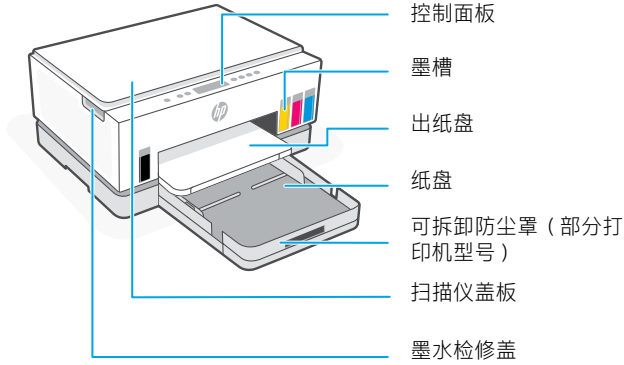
控制面板
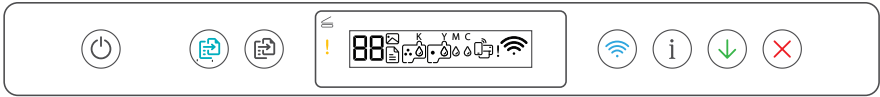
按钮和指示灯

⏻ **电源**按钮/指示灯

🔄 **彩色复印**按钮/指示灯
按此按钮可启动彩色复印作业。

🔄 **黑白复印**按钮/指示灯
按此按钮可启动黑白复印作业。

注意：若要增加份数，多按几次或按住所需按钮即可。

⬓ **开盖**指示灯
打开扫描仪盖板以复制或扫描。

! **警示**灯
指示纸张、墨水或打印头相关问题。

📶 **Wi-Fi** 按钮指示灯
打开或关闭 Wi-Fi 功能。Wi-Fi 指示灯可显示无线状态。

ⓘ **信息**按钮/指示灯
按下即可打印打印机设置和状态的摘要。

⬇ **恢复**按钮/指示灯

✕ **取消**按钮

显示屏图标

!📄
介质相关问题，其中包括缺纸。

E1/E2
纸张尺寸不匹配。

E3
支架卡住。

E4
卡纸。

E7
缺墨。

!📶
Wi-Fi 已断开连接。重新启动设置模式。

! K Y M C
  💧 💧 💧 💧
墨水相关问题，其中包括墨水不足。

!🖨
打印头相关问题。

注意：请勿打开打印头盖，必要情况除外。

有关指示灯和错误的详细信息，请访问 **hp.com/support**

打印机硬件设置信息

按照 HP Smart 软件中的说明即可轻松进行设置。
请访问 **123.hp.com** 安装软件。

打开墨水瓶

打印机随附的或经零售商出售的墨水瓶可能采用旋盖或翻盖。按照说明打开您的墨水瓶。

对于旋盖墨水瓶:

旋开盖帽。

对于翻盖墨水瓶:
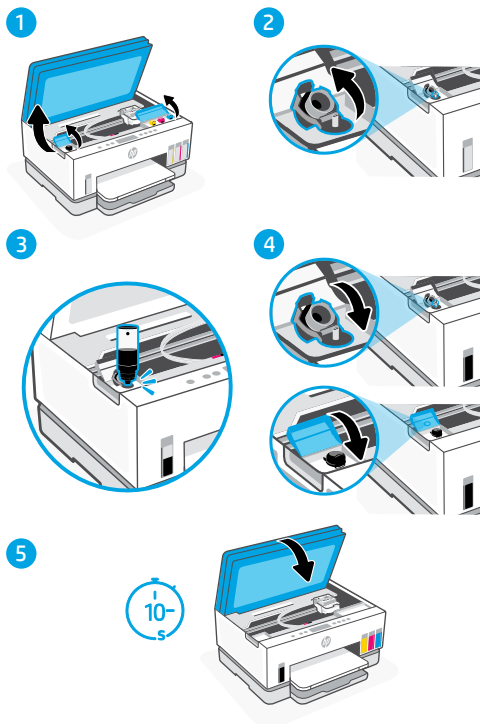
旋开盖帽，然后取下密封件。
装回盖帽。翻开盖帽顶部。
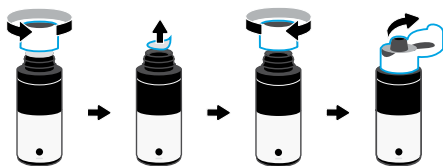
灌注墨槽

当打印机墨水不足或缺墨时，重新灌注墨槽。

1. 打开墨水检修门和槽盖。

2. 打开待灌注墨槽的盖帽。

3. 将打开的墨水瓶上下颠倒置于墨槽上，使其卡入到位。让墨水注入到墨槽中。

4. 关闭墨水瓶盖、墨槽盖帽和槽盖。根据需要重复上述步骤，灌注其他墨槽。

5. 灌注墨槽后，牢牢关闭墨水检修门，并等待 10 秒钟。

⚠️ 确保关闭墨水检修门，使打印机可以检测到墨水，然后再安装打印头。

注：如果有剩余墨水，请将墨水瓶直立于阴凉干燥处。

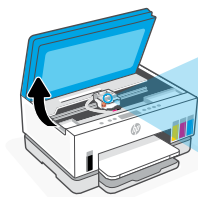# 安装打印头

1. 抬起墨水检修门，等待托架移动至中央位置并停住。

2. 按下蓝色按钮，打开打印头盖。

3. 取出橙色防护件并将其丢弃。请小心操作，以防沾上墨渍。

4. 取下两个打印头上的橙色盖帽和保护胶带。

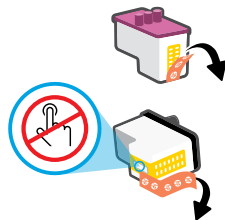   **小心**：请不要触碰胶带下的电子触点和打印喷嘴。

5. 插入打印头并将其卡入到位。

6. 关闭打印头盖和墨水检修门。
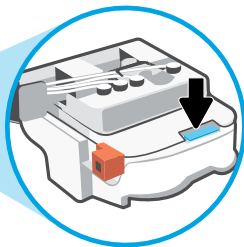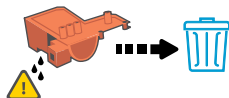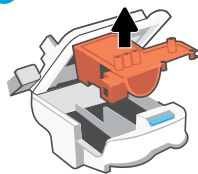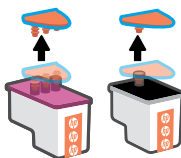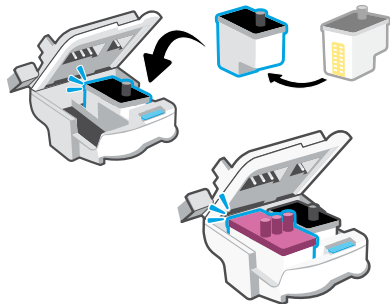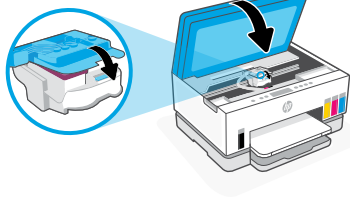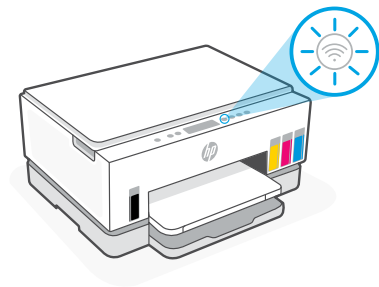
Wi-Fi 及连接帮助与提示

如果软件在设置过程中未能找到打印机，请检查以下情况以解决问题。

| 潜在问题	解决方案
打印机 Wi-Fi 设置模式超时	如果 Wi-Fi 指示灯熄灭，则打印机可能未处于 Wi-Fi 设置模式。重新启动 Wi-Fi 设置模式： 1. 如果控制面板未亮起，按下任意按钮可唤醒打印机。 2. 按住 ⓘ 5 秒钟，直至控制面板按钮亮起。 3. 按住 ⓦ 和 ⊗ 5 秒钟，直至 Wi-Fi 指示灯闪烁蓝色。 4. 等待 1 分钟。关闭并重新打开 HP Smart，然后再次尝试连接。
计算机或移动设备离打印机过远	将计算机或移动设备靠近打印机。设备可能已超出打印机的 Wi-Fi 信号范围。
计算机已连接至虚拟专用网络 (VPN) 或远程工作网络	请先断开 VPN，然后再安装 HP Smart 软件。 与 VPN 连接时，无法通过 Microsoft Store 安装应用。完成打印机设置后再连接 VPN。 注意：在断开 VPN 连接之前，请考虑您的位置和 Wi-Fi 网络的安全性。
计算机上的 Wi-Fi 已关闭（计算机通过以太网连接）。	如果计算机通过以太网连接，请在设置打印机时开启计算机的 Wi-Fi。暂时断开以太网电缆，以便通过 Wi-Fi 完成设置。
移动设备上的蓝牙和定位服务已关闭	如果用移动设备设置，请开启蓝牙和定位服务。这将帮助软件找到您的网络和打印机。 注意：我们不会确定您的位置，设置过程中，也不会将位置信息发送到 HP。

正确移动打印机

初始安装后要将打印机移动到住宅或办公室以外的其他位置，请按照以下说明进行操作，防止墨水泄漏或打印机损坏。

1. 关闭打印机，断开电源线。

2. 抬起墨水检修门。按下打印头盖上的灰色按钮，以断开墨水管。关闭检修门。

3. 将打印机打包（如适用）。
   移动打印机时，使打印机保持水平状态，防止墨水泄漏。

4. 打开打印机包装后，按下打印头盖，重新连接墨水管。

5. 连接电源线并打开打印机。
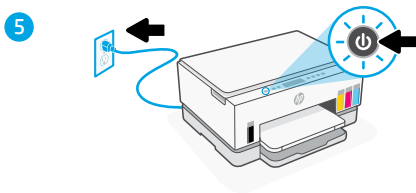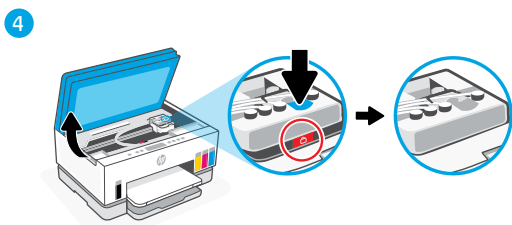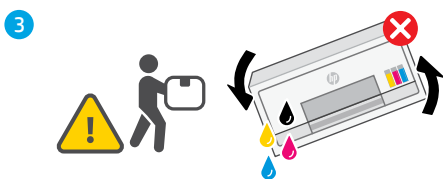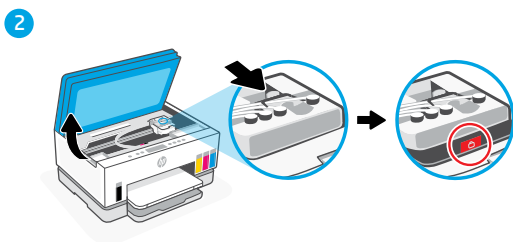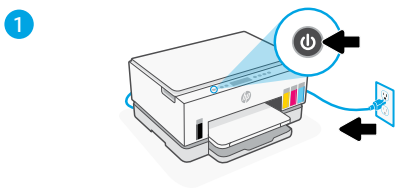
hp.com/support/transportsmarttank

帮助和支持

如需打印机故障排除和视频，请访问 HP 支持网站。输入您的型号名称以查找打印机。

hp.com/support

6UU48-90010